



Cultivating the Health of Our Communities

Wabanaki Public
Health & Wellness

Wabanaki Public Health and Wellness
6 Central Street
P.O. Box 1356
Bangor, ME 04401

RFP #: **2025-055 ITQ**

Date: April 4, **2025**

INVITATION TO QUOTE

Dear Recipient,

Wabanaki Public Health and Wellness (WPHW) would like to extend this Invitation to Quote (ITQ) to you firm and is seeking Quotes for:

Install Chimney Caps at 3 Locations in Millinocket

You will find the details of the requested services attached to this document and on our website, [Procurement | Wabanaki Public Health and Wellness \(wabanakiphw.org\)](https://www.wabanakiphw.org). Contractors are welcome to view the property or call and ask questions. Please schedule at time to allow for that. If you prefer a site walk thru, please contact Thomas Martin at tmartin@wabanakiphw.org to set up a meeting.

WPHW will receive Quotes at 6 Central Street, PO Box 1356, Bangor, Maine 04402, or via email at contracts@wabanakiphw.org by the end of day on **4/18/2025**.

Bids not received by WPHW by the indicated deadline will not be opened nor considered.

Bids will NOT be opened publicly, but will be opened by the Contracts team and evaluated thereafter.

WPHW requires the project to be completed in **45** calendar days from the date of contract signing.

Sincerely,

Wabanaki Public Health and Wellness
contracts@wabanakiphw.org

Thomas Martin
Director of Facilities, Innovation and Support
tmartin@wabanakiphw.org
207-692-6837



The following narrative identifies project details and the scope of work for **RFP #2025-055 ITQ**

Project: **Install Chimney Caps in Millinocket**

Address: **41 Penobscot Ave, 57 Penobscot Ave, 51 Rice Farm Road.**

Owner: Wabanaki Public Health & Wellness, 6 Central Street, Bangor, ME 04401

Description of the Project: **Install Chimney Caps on all Chimneys**

Below is a categorical breakdown of all the requested work elements. Please fill out and submit the bid tab below. In addition, please see the supplemental documents, which may contain the current design and layout of the property. Please see the plans/Specifications provided for reference.

Disclaimer: The contractor will be responsible for providing all materials specified in the attached bid unless otherwise noted.

Project Specifications:

1) Chimney Caps

- a) Caps shall be Stainless steel or Galvanized with Rodent/Bird Screens securely affixed.**
- b) Before and after photos will be supplied for inspection purposes.**
- c) Contractor to give written description of installation method and provide specification sheet**
- d) Include all staging, demo, and cleanup as needed.**

Standard construction means and methods shall be applied in areas not otherwise noted or detailed.



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Wabanaki Public
Health & Wellness

The Contractor **will be required** to provide a Certificate of Insurance meeting the minimums of the attached COI. The COI with list Wabanaki Public Health and Wellness as additional insured.

The proposal shall be in accordance with the requirements outlined in this document and formatted per Attachment A.

1.) Cost of the Work

- a) The cost of the work shall include all foreseeable work items required to deliver a complete and functional project.
- b) Payment Procedures: Progress payments will be processed in accordance with the agreement between WPHW and the Contractor.

Wabanaki Public Health & Wellness reserves the right to negotiate services and prices.

Please e-mail, mail or hand deliver the Quotes no later than **4/18/2025** by the end of the day to the following address:

Wabanaki Public Health and Wellness
Attn: Grants and Contracts
PO Box 1356
Bangor, Maine 04401

contracts@wabanakiphw.org



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ATTACHMENT A

PROJECT SPECIFIC DETAILS

RFP #2025-055 ITQ

Pay items & Descriptions

- 1) **Chimney Caps**
 - a. **Supply Caps & Install**
 - b. **Please submit literature/Spec sheet on product to be used. If hand made, sketch of proposed unit.**
- 2) **Pay will be Lump sum per each location**

Standard construction means and methods shall be applied in areas not otherwise noted or detailed.



QUOTE TAB

Quote: RFP #2025-055 ITQ

Install Chimney Caps at 3 Locations

In Millinocket, Maine

Contractor Name: _____

Date: _____

Signature: _____

Due Date: 4/18/2025 by the end of Day

Please submit quotes via email to contracts@wabanakiphw.org or PO Box 1356, Bangor, ME 04402.

<i>Item/Service Description</i>	<i>Amount</i>	<i>Unit</i>	<i>Price Per</i>	<i>Total</i>
1. 41 Penobscot Avenue	1	LS		
2. 57 Penobscot Avenue	1	LS		
3. 51 Rice Farm Road	1	LS		
Please write your total out in words: _____		Total	\$	
Add Alternate:				
3. N/A	1			
Please write your total out in words: _____		Total	\$	



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SCHEDULE A

Plans/Photos





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16 Central Street, P.O. Box 1356, Bangor, ME, 04401
hello@wabanakiphw.org • www.wabanakiphw.org



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SCHEDULE B

Copy of COI