



Cultivating the Health of Our Communities

Wabanaki Public Health & Wellness

Wabanaki Public Health and Wellness
6 Central Street
P.O. Box 1356
Bangor, ME 04401

RFP #:2025-080 RFP

Date: May 1, 2025

REQUEST For PROPOSAL

Dear Recipient,

Wabanaki Public Health and Wellness (WPHW) would like to extend this Request for Proposal (RFP) to your firm and is seeking quotes for:

Summer Maintenance Program 2025 Season
Winter Maintenance Program 2025/2026 Season

You will find the details of the requested services attached to this document and on our website, [Procurement | Wabanaki Public Health and Wellness \(wabanakiphw.org\)](https://wabanakiphw.org). Contractors are welcome to view the property or call and ask questions. Please schedule at time to allow for that. If you prefer a site walk thru, please contact Thomas Martin at tmartin@wabanakiphw.org to set up a meeting.

WPHW will receive Quotes at 6 Central Street, PO Box 1356, Bangor, Maine 04402, or via email at contracts@wabanakiphw.org by the end of day on **7/20/2025**.

Bids not received by WPHW by the indicated deadline will not be opened nor considered.

Bids will NOT be opened publicly. But will be opened by the Contracts team and evaluated thereafter.

WPHW requires the project to be completed as written into the contract and as the duration stated in the contract.

Sincerely,

Wabanaki Public Health and Wellness
accounting@wabanakiphw.org

Thomas Martin
Director of Facilities, Innovation and Support
tmartin@wabanakiphw.org
207-692-6837



The following narrative identifies project details and the scope of work for **RFP #2025-080**.

Project: **Summer Maintenance Program 2025 Season**
Winter Maintenance Program 2025/2026 Season

Address: **6 Central Street, Bangor**
10 Chatham Street, Bangor
123 Essex Street, Bangor
1066 Kenduskaeg Avenue, Bangor

Owner: Wabanaki Public Health & Wellness, 6 Central Street, Bangor, ME 04401

Description of the Project: **Perform Summer and/or Winter Maintenance Services**

Below is a categorical breakdown of all the requested work elements. Please fill out and submit the bid tab below. In addition, please see the supplemental documents, which may contain the current design and layout of the property. Please see the plans/Specifications provided for reference.

Disclaimer: The contractor will be responsible for providing all materials specified in the attached bid unless otherwise noted.

Project Specifications:

1) Summer Maintenance

- a) **Manicure Grounds to keep a presentable property from May 1st to October 31st.**

To include, debris pickup, Leaf removal, Lawn mowing, bush hogging and trimming.

- b) **Bushhogging may be needed at 1066 Kenduskaeg. Per hour per call only.**

2) Winter Maintenance

- a) **Manicure Grounds to keep a presentable property from November 1st to April 31st.**

To include, Snow Plowing, Snow removal, Stoop Clearing and Salting as needed.

- b) **10 Chatham Street – Push snow in to the left and beyond the sheds**

123 Essex Street – Push snow straight back to fence, backdrag from garage and push to fence.

6 Central Street – Pull snow from entrances (2) and distribute along snowbanks. Clean out



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loading dock area.

1066 Kenduskaeg – Plow driveway and parking lot. Push to tree line.

c) Salting is on verbal approval. A call is required.

Standard construction means and methods shall be applied in areas not otherwise noted or detailed.



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The Contractor **will be required** to provide a Certificate of Insurance meeting the minimums of the attached COI. The COI will list Wabanaki Public Health and Wellness as additional insured.

The proposal shall be in accordance with the requirements outlined in this document and formatted per Attachment A.

1.) Cost of the Work

- a) The cost of the work shall include all foreseeable work items required to deliver a complete and functional project.
- b) Payment Procedures: Progress payments will be processed in accordance with the agreement between WPHW and the Contractor.

Wabanaki Public Health & Wellness reserves the right to negotiate services and prices.

Please e-mail, mail or hand deliver the Quotes no later than **6/20/2025** by the end of the day to the following address:

Wabanaki Public Health and Wellness
Attn: Grants and Contracts
PO Box 1356
Bangor, Maine 04401

accounting@wabanakiphw.org



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ATTACHMENT A

PROJECT SPECIFIC DETAILS

RFP #2025-080 RFP

Pay items & Descriptions

1) Summer Maintenance

- a. Spring Cleanup-debris and leaf removal as needed. Lump Sum
- b. Mowing & Trimming to acceptable standards. Per Season (6 Months)
- c. Fall Debris Cleanup-debris and leaf removal as needed. Lump Sum
- d. Bushhogging – Per Call as needed, if needed
- e. Additional mowing areas as needed. Per hour
- f. Additional Bush hogging as needed by the hour.

2) Winter Maintenance

- a. Plowing of all lots as needed Per Season (6 Months)
- b. Salting per Call – 3 properties only (exclude 6 Central) (per treatment)
- c. Additional Plowing (per Hour)
- d. Additional Salting (per Ton)
- e. Snow Removal- Loader and Dump truck. (per Hour)

3) CONTRACTS ARE SEPARATE – Bid on both or separately. Contracts will be awarded separately if not low bid by the same contractor.

Standard construction means and methods shall be applied in areas not otherwise noted or detailed.

**QUOTE TAB****Quote: RFP #2025-0580 RFP Summer Maintenance Contract 2025
in Bangor, Maine**

Contractor Name: _____

Date: _____

Signature: _____

Due Date: 7/20/2025 by the end of Day

Please submit quotes via email to accounting@wabanakiphw.org or PO Box 1356,
Bangor, ME 04402.

<i>Item/Service Description</i>	<i>Amount</i>	<i>Unit</i>	<i>Price Per</i>	<i>Total</i>
1. Spring Cleanup/Debris Removal	1	LS		
2. Summer Season Mowing (6 Months)	1	LS		
3. Fall Cleanup/Debris Removal	1	LS		
4. Bush Hogging	1	P/H		
5. Additional Mowing	1	P/H		
6.				
Please write your total out in words: _____		Total	\$	
Add Alternate:				
Please write your total out in words: _____		Total	\$	



QUOTE TAB

**Quote: RFP #2025-080 RFP Winter Maintenance Contract 2025/2026
in Bangor, Maine**

Contractor Name: _____

Date: _____

Signature: _____

Due Date: 6/20/2025 by the end of Day

Please submit quotes via email to accounting@wabanakiphw.org or PO Box 1356,
Bangor, ME 04402.

<i>Item/Service Description</i>	<i>Amount</i>	<i>Unit</i>	<i>Price Per</i>	<i>Total</i>
1. Plowing Services (6 Months) (all properties)	1	LS		
2. Salting Services -Per drop (Essex, Chatham, Kenduskaeg Only) Per call	1	LS		
3. Additional Plowing	1	P/H		N/A
4. Additional Salt (Per Ton)	1	P/T		N/A
5. Snow Removal	1	P/H		N/A
Please write your total out in words: _____		Total	\$	
Add Alternate:				
Please write your total out in words: _____		Total	\$	

SCHEDULE A



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REQUIRED DOCUMENTATION

1. Completed W-9 "Request for Taxpayer Identification Number and Certification." 1. A fillable W-9 form can be found [here](#).

2. Copy of liability insurance 1. If you are an individual and do not have liability insurance, it may be waived or provided to you.

3. Right to Work in the State of Maine 1. For a company, this is your filed paperwork with Secretary of State Filing. You can download your information from [here](#).

2. If you are an individual working under your name or a DBA, your W-9 form will suffice.

4. Copy of the invoice and/or letterhead of the Contractor.

5. List of all employees of the Contractor who may provide the services in the Scope of Work (if applicable).

6. Written request and approval of any extra mowing, bush hogging, and sanding as listed in Schedule C

Note: The undersigned Contractor completely and unconditionally, without duress or reservation, understands that this contract will terminate if the above documents are not received with 15 calendar days following signature.